

# Overview and Scrutiny Board

**5 October 2010**

## Agenda

The Overview and Scrutiny Board will meet at the **SHIRE HALL, WARWICK** on **Tuesday 5 October 2010 at 2.00 p.m.**

The agenda will be:

### **1. General**

#### **(1) Apologies**

#### **(2) Members' Disclosures of Personal and Prejudicial Interests**

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a

#### **(3) Minutes of the meeting of the Overview and Scrutiny Board held on 21 July 2010**

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The public reports referred to are available on the Warwickshire Web  
[www.warwickshire.gov.uk/committee-papers](http://www.warwickshire.gov.uk/committee-papers)

The terms of reference for the Board as agreed by Council are attached for the information of members.

## **Part 1 Partnership Matters**

### **2. Proposals for Joint Scrutiny and Overview and Scrutiny Work Programmes in Warwickshire**

Report of the Strategic Director of Customers, Workforce and Governance

This report sets out those proposals for task and finish groups which might benefit from joint scrutiny.

This report also contains information about the overview and scrutiny work programme being undertaken by Warwickshire District and Borough Councils to assist the co-ordination of work programmes.

#### **Recommendation**

That the Overview and Scrutiny Board considers the proposals for joint scrutiny and whether the proposals for joint scrutiny should be incorporated into its overall work programme.

That the Overview and Scrutiny Board comment on whether there are areas of the county work programme and the work programmes of Warwickshire District and Borough Councils which could benefit from joint working.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail [janepollard@warwickshire.gov.uk](mailto:janepollard@warwickshire.gov.uk).

## **Part 2 Council Matters**

### **3. Public Question Time**

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Overview and Scrutiny Board.

Questioners may ask two questions and can speak for up to three minutes each.

To be sure of receiving an answer to an appropriate question, please contact Ann Mawdsley on 01926 418079 or e-mail

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[annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk) 5 working days before the meeting. Otherwise, please arrive at least 15 minutes before the start of the meeting and ensure that Council staff are aware of the matter on which you wish to speak.

#### **4. Questions to the Portfolio Holders/Portfolio Holders Update**

Up to 30 minutes of the meeting is available for Members of the Committee to put questions to the Portfolio Holders (Councillor Colin Hayfield, Lead Portfolio Holder Customers, Workforce and Partnerships, Peter Butlin, Support Portfolio Holder Workforce and Governance, Councillor Martin Heatley, Lead Portfolio Holder Resources) on any matters relevant to the remit of the Overview and Scrutiny Board and for the Portfolio Holders to update the Board on relevant issues.

#### **5. Treasury Management Monitoring Report 2010/11**

Report of the Strategic Director, Resources

This report sets out the progress of the treasury management process during 2010/11.

##### **Recommendation**

That the Overview and Scrutiny Board consider, comment on and form a view of any additional information they may require for subsequent reports.

For further information please contact Phil Triggs, Group Manager, Tel: 01926 412227 E-mail [philtriggs@warwickshire.gov.uk](mailto:philtriggs@warwickshire.gov.uk).

#### **6. LAA Quarter 1 Performance Report 10/11**

Report of the Assistant Chief Executive

This report presents an analysis of the LAA performance as at Quarter 1 for 2010/11.

##### **Recommendation**

The Board is recommended to: -

- Consider the overall performance for the LAA for Quarter 1
- Identify any appropriate actions needed to address areas for improvement
- Identify any issues for further consideration by the Overview and Scrutiny Board.

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For further information please contact Simon Robson, Head of Partnerships, Tel: 01926 412942 E-mail [simonrobson@warwickshire.gov.uk](mailto:simonrobson@warwickshire.gov.uk) or Tricia Morrison, Head of Performance, Tel: 01926 736319 E-mail [triciamorrison@warwickshire.gov.uk](mailto:triciamorrison@warwickshire.gov.uk).

## **7. Update Report – Progress on Property Review**

**Report not received at time of printing – to follow.**

Report of the Strategic Director, Resources

Work is well underway in reviewing the Councils property, to challenge how it is being used and to identify opportunities to use the property in the most efficient ways to meet service needs, and to rationalise where property is deemed surplus. This report provides update on progress and the next steps.

### **Recommendation**

That:

Progress on the review of property be noted.

For further information please contact Steve Smith, Head of Development, Resources Directorate, Tel: 01926 412352 E-mail [stevesmithps@warwickshire.gov.uk](mailto:stevesmithps@warwickshire.gov.uk).

## **8. Work Programme 2010-11**

Report of the Strategic Director Customers, Workforce and Governance

The Board is asked to consider the items it would wish to include in its future work programme.

### **Recommendation**

That the Overview and Scrutiny Board

(1) Considers the draft work programme at Appendix 1 and amends as appropriate.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail [janepollard@warwickshire.gov.uk](mailto:janepollard@warwickshire.gov.uk).

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## 9. Proposals for Task and Finish Groups

Report of the Strategic Director Customers, Workforce and Governance

The Board is asked to consider the topics it would wish to commission as task and finish groups and to appoint the Chair and members of those groups.

### Recommendation

That the Overview and Scrutiny Board

- (1) Considers the proposals for task and finish groups
- (2) Decides which groups it wishes to commission and appoints the members and chairs of those groups.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail [janepollard@warwickshire.gov.uk](mailto:janepollard@warwickshire.gov.uk).

## 10. Any Other Items

Which the Chair decides are urgent.

## 11. Dates of Future Meetings

The future meetings of the Board are scheduled as follows

**10 November 2010 -2pm**

**12 January 2011 -2pm**

**16 March 2011 -2pm**

Jim Graham  
Chief Executive  
Shire Hall  
Warwick

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## Committee Membership

**Councillors:** Les Caborn, Michael Doody, Peter Fowler, Bernard Kirton, Tim Naylor, Jerry Roodhouse, John Ross, Chris Saint (Chair), Dave Shilton, June Tandy, John Whitehouse, Sonja Wilson.

### **Portfolio Holders:-**

Councillor Colin Hayfield -Customers, Workforce and Partnership

Councillor Peter Butlin – Workforce and Governance

Councillor Martin Heatley - Resources

### **Co-opted members for Partnership matters as follows**

#### **District / Borough Council**

North Warwickshire Borough Council:

Councillor Martin Davis

Nuneaton and Bedworth Borough Council:

Councillor John Haynes

Rugby Borough Council

Councillor Claire Edwards

Stratford-on-Avon District Council

Councillor Sue Main

Warwick District Council:

Councillor Bill Gifford

#### **Warwickshire Police Authority**

Clive Parsons

#### **NHS Warwickshire**

Janet Smith

### **For further information please contact**

Ann Mawdsley, Principal Committee Administrator,

Customers, Workforce and Governance Directorate

Tel. 01926 418079 or e-mail [annmawdsley@warwickshire.gov.uk](mailto:annmawdsley@warwickshire.gov.uk)

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